

## **POLICY, GOVERNANCE & FINANCE COMMITTEE**

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**Date:** Monday, 31 January 2022

**Title:** Financial Report & Associated Matters

**Contact Officer:** Deputy Town Clerk, Adam Clapton

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### **Background**

It is the Council's usual practice that all matters discussed, and recommendations made by spending committees which have financial implications, are reported to this committee. This committee is responsible for the overall fiscal management of the Council. With the current cycle of meetings being held virtually, the recommendations will need to be ratified at the Full Council meeting on 14<sup>th</sup> February 2022.

### **Current Situation**

#### Parks & Recreation Committee – 10<sup>th</sup> January

PR664 – The committee resolved to continue food trading at West Witney Sports Ground at the current rate of £36.25 per day until 31<sup>st</sup> March 2022, with the fee increasing to £40 from 1<sup>st</sup> April, should the tenant wish to remain.

PR667 – The committee resolved that a new access gate and associated fencing should be installed on the access road at the South-Eastern end of Lakeside allotments, therefore closing the private road to pedestrians accessing Witney Lake & Country Park. There was no estimated cost, but this work would be covered from the allotments EMR, budget line 4979/800.

#### Halls Cemeteries & Allotments Committee- 17<sup>th</sup> January

H673 – The committee resolved that the Council's weekly Tea dance should retain a cost of £2.50 per dancer. This income would help offset the cost to the Council of facilitating this event.

#### Stronger Communities Committee- 24<sup>th</sup> January

SC680 – Platinum Jubilee Working Party Minutes. The committee- approved the minutes which contained a recommendation to allow Witney Voice Box Choir to receive £74.75 by way of subsidised letting to hold an event in the Corn Exchange on Friday 3<sup>rd</sup> June.

SC683 - The committee resolved to spend up to £292.95 from budget line 4166/402 (where the current balance is £1,439) for the connection of a defibrillator and cabinet at Witney Lake; this supplementing the funds raised by a local resident for these items.

SC684 - The committee resolved to install a litter bin and 3 cycle racks at the Burwell precinct sedum roofed bus shelter, at a cost of approximately £750 + ongoing emptying. This coming from remaining grant funding provided by Abbeymill Homes for its development in Corn Street, budget remaining £3,295.

SC685 - The committee resolved to install an information board at Langel Common to highlight the history of the WW2 pillbox sited there. The cost being £149.00 with this being allocated from the Community Infrastructure-Property maintenance budget line (4036/402), balance remaining £2,447.00

**There were no other final implications arising from items in the current fiscal year. 2022/23 budget requests will be considered, following consultation with each committee under a separate agenda item by the Town Clerk. This will also include the current position on budgets for the current year.**

### **Environmental impact**

Having declared a Climate Change Emergency at its Council meeting on 26 June 2019 – with this in mind Councillors should have due regard to the environmental impact of any decisions they make regarding its facilities and services it operates.

### **Risk**

In decision making Councillors should consider any risks to the Council and any action it can take to limit or negate its liability.

All the Council's Committees receive financial reports to conduct its checks and balances, and consideration is given to budgets and funding availability when agreeing expenditure.

### **Financial implications**

This report forms part of the Council's mechanisms for budgetary control, as it enables income and expenditure incurred to be reviewed and to be compared with the Council's budgets.

### **Recommendations**

Members are invited to note the report and;

1. Agree the recommendations of the spending committees as detailed above.